



ILLINOIS

Rod R. Blagojevich, Governor


DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Maureen T. O'Donnell, Acting Director

MEMORANDUM

TO: Ms. Danis Zinger, Illinois Environmental Protection Agency
Mr. Burley Howard, Illinois Department of Human Rights
Mr. John Pohlman, Illinois Department of Natural Resources
Mr. Dan Wilcox, Illinois Department of Agriculture
Mr. Ken Tupy, Illinois Prisoner Review Board

FROM: Doug Kasamis, Acting Deputy Director, Central Management Services/BCCS

DATE: May 29, 2007 

SUBJECT: Microsoft File & Print Services Deployment Announcement

In Fiscal Year '08, CMS BCCS will begin the process of converting your agency users from Novell Netware File and Print to **Microsoft (MS) Server File and Print Services**. Working with you and your staff, the CMS Mid Range and End-User Computing Teams will gather information about your IT applications and environment, convert your users to MS File & Print Services, and a plan will be developed and agreed to by both parties.

MS File & Print Services will provide a consistent environment across the enterprise and eliminate redundant license fees. MS File & Print Services is a key part of our shared services environment, implemented as a part of IT rationalization and consolidation.

MS File and Print Services will bring some changes to the end-user environment. While most of the changes are behind the scenes and transparent to users, there will be a small learning curve in making the switch from Novell. This can be minimized through training and communications before, during, and after the migration.

Barry Vaughn, CMS BCCS, will contact you to present our plan and work with your staff on implementation.

If you have any questions, please contact Kevin Rademacher at (217) 558-0775 or Kevin.Rademacher@illinois.gov.

We look forward to working with your organization.